

**Hall County Election Office: Permanent part-time Election Assistant**

The Hall County Election Office is seeking a permanent part-time Election Assistant. This person will work with voter registration, candidate filings, maintaining voter rolls, and all other aspects of the voting and petition process. The successful applicant should have strong clerical, computer and interpersonal skills, and maintain professionalism and neutrality on political issues. This is a 20-hour per week position. Work hours will primarily be 12:30 p.m. to 4:30 p.m. Monday through Friday, with mandatory evenings and some weekends during peak election times (six-weeks prior to each statewide election.) All-day and evening work is required on every Primary and General Election Day. The application and job description are available on the Hall County website at [www.hallcountyne.gov](http://www.hallcountyne.gov) or may be obtained at the Hall County Election Office, 200 S. Sycamore St., Suite 8, Grand Island, NE 6881. Wage range is \$21.31 to \$27.81 an hour. Application consideration begins August 15. The position is open until filled. EOE/AA/Veteran's Preference available.